

PUBLIC SERVICE AGREEMENT–OFFER
For the Provision of Pre-Press Preparation Services

Poltava “__”

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Section 1. Status of the Document and Access

- 1.1. This text constitutes a public proposal (offer) by the Contractor to enter into an agreement for the provision of pre-press preparation services (hereinafter — the Agreement).
- 1.2. Acceptance of this Offer by a natural or legal person signifies the conclusion of the Agreement under the terms set out herein; such a person acquires the status of Customer (Article 638 of the Civil Code of Ukraine).
- 1.3. The current version of the Agreement is published at: <https://uaprofedu.com.ua/en/publication-terms>

Section 2. Subject and Scope of Services

- 2.1. The Contractor shall provide editorial processing of the Customer’s materials, namely:
- 2/1) editing;
 - 2/2) pre-press preparation;
 - 2/3) electronic layout;
 - 2/4) placement of materials on the journal’s website;
 - 2/5) archiving of scientific and/or other texts.
- 2.2. The commencement of services is possible only after all positive peer reviews confirming the eligibility of the article for publication in the journal have been received.
- 2.3. By accepting this Offer, the User confirms their consent to the terms of this Agreement and the Privacy Policy and unconditionally undertakes to comply with them.

Section 3. Accession to the Agreement and Submission of Materials

- 3.1. The Agreement is concluded by the Customer’s full and unconditional accession to its terms, without any conditions, exclusions, or reservations (Article 642 of the Civil Code of Ukraine).
- 3.2. Acceptance event: the first submission by the Customer of scientific and/or other texts to the official e-mail address of the Editorial Office.
- 3.3. The Editorial Office accepts manuscripts intended for publication in the printed periodical free of charge.
- 3.4. The Customer’s obligations:
- 3/1) to submit the manuscript to the official e-mail address of the Editorial Office;
 - 3/2) to provide, upon the Editorial Office’s request, information and perform actions which the Editorial Office reasonably considers necessary and sufficient for proper fulfilment of the order.

Section 4. Time Limits and Result

- 4.1. The standard term for the provision of services is up to four (4) months from the date of acceptance.
- 4.2. In exceptional cases, the term may be individually agreed with the Customer.
- 4.3. The services shall be deemed provided, and the obligations fulfilled, from the moment the Editor-in-Chief approves the final layout of the issue containing the Customer’s material.

Section 5. Financial Terms

- 5.1. The services are provided free of charge.
- 5.2. Acceptance of the Offer and conclusion of the Agreement are confirmed by the action specified in clause 3.2 (the first submission of materials).

Section 6. Validity of the Offer and Duration of the Agreement

- 6.1. The Offer is valid from the moment of its publication at the address specified in clause 1.3 and until it is revoked by the Contractor.
- 6.2. The Agreement enters into force upon acceptance by the Customer and remains effective until the Parties have fully discharged their obligations.
- 6.3. The Agreement may be terminated early by mutual consent of the Parties.
- 6.4. The Offer is not irrevocable; the Editorial Office reserves the right to refuse to provide services to persons who do not agree with the terms of the Agreement.

Section 7. Personal Data

7.1. By concluding this Agreement, the Parties grant each other the right and consent to the indefinite processing of personal data in accordance with the Law of Ukraine "On Personal Data Protection".

7.2. The use and dissemination of personal data shall be carried out solely to the extent necessary to ensure the activities and/or protect the interests of the Parties and to perform this Agreement.

Section 8. Liability and Dispute Resolution

8.1. For non-performance or improper performance of the terms of this Agreement, the Parties shall be liable in accordance with the current legislation of Ukraine.

8.2. Any disputes or disagreements shall be resolved through negotiation; if no agreement is reached, the matter shall be settled in court.